



2024 Vendor Application

Vendor applications are due 15 days prior to show any applications received less than 5 days prior to show will be charged a \$200 fee. Payment is due on the set up day of the first week. Please read all rules and requirements below.

1. The list of products you are requesting to sell/promote/display must be specific. Words such as “accessories, etc.,” or “related products” and other vague descriptions are not acceptable.
2. Our policy is to accept Vendors as space permits, while limiting the number of Vendors with similar products. We reserve the right to decline an application without cause.
3. The location of your booth will be determined by management.
4. Tent/Trailer must be professional in appearance and maintained, clean and in good working condition throughout the week of the event. Please send a photo of your booth set-up with your application.
5. SUBLEASING/BOOTH SHARING: Licensees are strictly prohibited from subleasing, assigning or apportioning the whole or any part of their contracted space to any other business or individual.
6. A Certificate of General Liability Insurance naming the entities as additional insureds in an amount of no less than \$1 Million per occurrence is required. (see attached insurance page with names to be listed)
7. Vendors are expected to be open during the show and are expected to be open during all special events, which may include evening classes.
8. No alcohol is allowed to be consumed by vendors or given to show staff, exhibitors, etc. during show hours.
9. **NO VENDORS WILL BE ALLOWED TO MOVE-IN AND APPLICATION IS NOT CONSIDERED COMPLETE UNLESS A CURRENT CERTIFICATE OF INSURANCE IS SUBMITTED WITH THE APPLICATION STATING WEST PALMS EVENTS AND THE FACILITY AS ADDITIONAL INSUREDS. VENDOR FEES MUST BE NO LATER THAN MOVE IN DAY. NO EXCEPTIONS.**
10. Please email your completed application form, certificate of insurance, and photo of booth set-up to:
info@WestPalmsEvents.com
Payment must be received by move in day, please make it payable to **West Palms Events** and mail it to: **West Palms Event Management, PO Box 1092, Camarillo, CA 93011**
11. Show management will contact the vendor one week prior to discuss the set up day and any necessary details.
12. For further information, please email questions to info@WestPalmsEvents.com

Additional Insured Details

For all horse shows West Palms Events must be listed as an additional insured. See below for facility details. Each facility must also be listed as an additional insured.

West Palms Events
PO Box 1092
Camarillo, CA 93011

Shows At LAEC also add

LA Equestrian Center
480 Riverside Dr
Burbank, CA 91506

City of Los Angeles Department of Recreation and Parks
200 North Main St City
Hall East Suite 1240
Los Angeles, CA 90012

Shows at Huntington Beach also add

Huntington Beach Central Park Equestrian Center
18381 Goldenwest St
Huntington Beach, CA 92648

Shows at Flintridge also add

Flintridge Riding Club
4625 N Oak Grove Dr
Flintridge La Canada, CA 91011

Shows at Sacramento also add

Murieta Equestrian Center
7200 Lone Pine Dr
Rancho Murieta, CA 95683

Shows at Woodside also add

The Horse Park at Woodside
3674 Sandhill Rd
Woodside, CA 94062

2024 Vendor Application

Vendor Name: _____

Product: _____

Contact Person: _____

Phone # During Event: _____

Email: _____

LAEC Competitions

LA Spring Classic - March 27-30, 2024

LA June Classic - June 20-23, 2024

LA Summer Classic- August 14-18, 2024

Flintridge Competitions

Annual Flintridge Horse Show April 25-28, 2024

Sacramento Competitions

Sacramento Spring Classic 1 March 26-30, 2024

Sacramento Spring Classic 2 April 3-7, 2024

Sacramento International Welcome Week September 25-29, 2024

Sacramento International Horse Show October 2-6, 2024

Woodside Competitions

Woodside Spring Classic 1 April 24-28, 2024

Woodside Spring Classic 2 May 1-5, 2024

Woodside Summer Classic 1 June 12-16, 2024

Woodside Summer Classic 2 June 19-23, 2024

Silicon Valley Equestrian Festival 1 August 21-25, 2024

Silicon Valley Equestrian Festival 2 August 28-September 1, 2024

BOOTH SPACE DESCRIPTION:

10'x10' Tent \$175/Week = \$

10'x20' Tent \$225/week = \$

Trailer size up to 30' \$300/Week = \$

Trailer size up to 40' \$400/Week = \$

Trailer size greater than 40'/\$500/Week = \$

Trailer size greater than 50'/\$600/Week = \$

Equine Spa vendors need to reach out prior to the show to confirm pricing and location based on venue infrastructure.

Additional Space available for trailers above 50' - please contact info@westpalmsevents.com

Signature: _____

Date: _____

By signing this you acknowledge and agree that you will stay open during the hours of the show and remain open during special evening classes.

Email Application, Insurance Certificate, and Photo of Booth Set-Up to: info@WestPalmsEvents.com

We do our best to provide spaces of equal or similar visibility. Specific location requests will be accommodated as best as possible. Electricity will be provided as available but is not guaranteed. No reservations will be held without APPROVED and COMPLETED paperwork. Vendors must be paid no later than move in day. 3% fee will be applied with credit card payment, this fee is non-refundable.